

Customer: \_\_\_\_\_ Job#: \_\_\_\_\_

OLI Contact: \_\_\_\_\_ Ext: \_\_\_\_\_ Date: \_\_\_\_\_

Prepress has identified the following issues as possible concerns:

Customer has been made aware of the Prepress concerns and has chose to,

Accept as is:  Make changes and resubmitted new pages:  Have Prepress make changes:

Please examine your proof carefully. Make any changes to the electronic files and resubmit corrected pages. If you've submitted PDFs then it would be best that you make the changes and resubmit the new pages. If you've submitted native files, then we could possibly make a limited amount of changes. If changes are excessive, additional charges may occur. Indicate any changes on the proof if supplied with a hard proof and list those changes on this form. If you've been sent a soft proof ( a Refined PDF of your project), then identify all changes on this form and Submit to OLI along with any corrected pages.

- OK to print as is with no changes.
- OK to print with changes indicated on hard proof.  Indicated below only.
- Customer will submit changed pages.  Prepress will make changes.
- Provide another hard proof. (additional charges may occur)
- Provide another soft proof.

This proof has been submitted to you to ensure the accuracy of your printed project. You the customer are responsible for ensuring the complete accuracy of this proof. After signing this Proof Approval Form, you are responsible for any errors or omissions not indicated at this time.

*I understand and accept that changes may result in additional charges.*

Signature \_\_\_\_\_

Date \_\_\_\_\_

Proof Review Guidelines

- Are ink colors correct? Are color breaks correct?
- Are all photos, illustrations, scans, etc. at the proper size and placed in the correct position?
- Check to make sure copy hasn't rewrapped or dropped off. Are fonts correct? Pay extra attention to special symbols.
- Are trims and bleeds correct?
- A Sherpa 2 hard proof shows color breaks and content only. It is not intended to be color accurate.
- A Soft Proof is for checking content and not meant to be color accurate. The PDF is optimized for on-screen viewing.

Please provide a detailed list of changes and/or corrections.